

Comprehensive General Liability Insurance Instructions

In order to participate in the Symposium, each Exhibitor is required to sign and return a Booth Confirmation Agreement. This form is sent to Exhibitors along with the booth fee invoice, and *signature* must be returned to the Turbomachinery Laboratory. This form lists the rules and regulations governing the exhibition and contains the following statements:

Exhibitor assures/assumes entire responsibility, hereby agrees to protect, indemnify, defend, and save Texas A&M University (sponsoring the Pump Users Symposium), the Turbomachinery Laboratory, the State of Texas, the George R. Brown Convention Center, the Hyatt Regency Houston, and the Hilton Americas and their employees and agents harmless against all claims, losses, or damages to persons or property, governmental charges or fines, and attorneys' fees arising out of or caused by Exhibitor installation, removal, maintenance, occupancy, or use of the exhibition premises or a part thereof, excluding any such liability caused by the negligence of Texas A&M University (sponsoring the Pump Users Symposium), the Turbomachinery Laboratory, the State of Texas, the George R. Brown Convention Center, the Hyatt Regency Houston, the Hilton Americas and their employees and agents.

The Exhibitor acknowledges that Texas A&M University, the Turbomachinery Laboratory, the State of Texas, the George R. Brown Convention Center, the Hyatt Regency Houston, the Hilton Americas, do not maintain insurance covering Exhibitor's property and that it is the sole responsibility of Exhibitor to obtain business interruption and property damage covering such losses by Exhibitor.

Each Exhibitor is required to obtain and keep in force during the term of installation, dismantle, and use of the exhibit premises, policies of Comprehensive General Liability Insurance insuring and specifically referring to liability set forth in the foregoing paragraph hereof, in an amount not less than \$250,000 for each person and not less than \$500,000 for each single occurrence for bodily injury or death and not less than \$100,000 for each single occurrence for injury to or destruction of property. (See example of policy on back.)

A certificate of coverage showing proof of liability insurance must be forwarded to the Turbomachinery Laboratory by July 29, 2011. Failure to comply will prohibit Exhibitor from participating in the 40th Turbomachinery Symposium.

A sample of a certificate of insurance can be located in the Exhibitor Service Kit under Certificate of Insurance Sample. The following is the name and address to use:

**Turbomachinery Laboratory
509 Engineering Physics Bldg / 3254 TAMU
College Station, TX 77843-3254
979-845-7417
Attn: Exhibitor Services Department**